

BERKELEY UNIFIED SCHOOL DISTRICT

TO:
FROM:
DATE:
SUBJECT:

BACKGROUND INFORMATION

"An expenditure plan (the "Annual Plan") shall be developed annually by District staff with input from the Facilities Safety and Maintenance Oversight Committee. The Annual Plan will recommend expenditures of the tax proceeds that are consistent with the intent of the Measure. The assumptions associated with the recommended expenditures shall be included in the Annual Plan. The Plan shall be presented for Board action each year in conjunction with the District's annual budget adoption process. To facilitate public discussion, the recommended Annual Plan shall be distributed to the Facilities Maintenance and Security Advisory Committee and made available for public review two week prior to Board action."

POLICY/CODE

FISCAL IMPACT

STAFF RECOMMENDATION

BERKELEY UNIFIED SCHOOL DISTRICT

MAINTENANCE AND GROUNDS DEPARTMENT
MEASURE H
ANNUAL PLAN

2017-2018

INTRODUCTION

RESPONSIBILITIES AND COMMENTS

GOALS AND ACCOMPLISHMENTS CONTAINED IN THE 2017 PLAN

1.

continue as a goal for next year.

This goal will

I have completed the process of getting approval to charge developer fees. The next step is to create a policy of how to charge and collect the fees. This goal will be about 75% complete this year and will continue as a goal for next year.

1.

Four of the five positions have new leaders in them. We have been meeting on a weekly basis and the new leaders are integrating into our system very well. This goal has been fully implemented.

2.

Due to turnover and vacancies, we have not made much progress on this goal. I expect to be about 30% complete with this goal by June 30. This goal will continue into next year.

3.

This

goal is about 50% complete. I expect to be about 80% complete by June 30, 2017. Implementation of this goal will go into next year as a goal.

1.

The projected cost for on-going contracted services is \$1,100,000.

The projected cost for Vehicle/Equipment Purchase is \$65,000.

Projected Overall Totals for 2017-2018

Revenues

Measure H Funding for 2017/18:	\$5,936,592
Maintenance Reimbursement 2017/18:	79,000
Projected Interest from H for 2017/18:	<u>1,000</u>
Total Projected Revenues for Maintenance 2017/18:	\$6,016,592

Expenditures

Salaries/Benefits/Limited Term/Overtime:	\$4,017,502
Supplies:	484,000
Contracted Services:	1,100,000
Vehicle and Equipment:	65,000
Indirect Costs Rates:	<u>337,000</u>
Projected Expenditures by Maintenance for 2016/17:	\$6,003,502

Projected Surplus/ (Deficit) \$

2017/18 Projected Ending Fund Balance: \$ 845,553

Anticipated carryover from 2016/17 to 2017/18: